



---

## **AGENDA**

February 18, 2019 • 7:00 p.m.  
Wattsburg Area Elementary School

### **I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - Mr. Eric Duda                       Dr. Bill Hallock                       Mr. Josh Paris
  - Mrs. Julie Piekiewicz               Marty Pushchak                       Mrs. Brenda Sandberg
  - Mr. Aaron Snippert                   Mrs. Amanda Thayer-Zacks               Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the January 21, 2019 Regular Board Meeting and Finance Committee Meeting and the February 11, 2019 Work Session and Finance/Building & Grounds Committee meetings.

### **II. School Reports**

- 1. **SHS** - Natalee Stinebiser. Student Council

### **III. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

### **IV. Superintendent's Report – Mr. Ken Berlin**

### **V. Business Administrator's Report – Mrs. Vicki Bendig**

- A. Treasurer's Reports
  - [General Fund](#): \$11,523,522.19
  - [Capital Projects](#): \$9,424.84
  - [Cafeteria Report](#): (\$6,867.51)
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$52,736.57
  - [Exhibit A2](#) Checks Already Written: \$6,701.64
  - [Exhibit A3](#) General Fund Bills: \$334,594.78
  - [Exhibit B](#) Cafeteria Bills: \$25,538.50
  - Exhibit B1 Cafeteria Checks Already Written:
  - [Exhibit C](#) Capital Project Fund Bills: \$943,045.05
  - [Exhibit D](#) SHS Activity Fund Report: \$71,645.36
  - **Motion:** To approve the reports, payments and invoices as presented.

### **VI. Legal Advisement – Dr. Andy Pushchak**

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Budgetary Transfers

- **Motion:** To authorize the Business Administrator to transfer \$1,530,000 from the Unassigned Fund Balance and assign it to the Committed Reserve Fund for the WAMS HVAC renovation and mechanical upgrades and to transfer \$943,045.05 from the Committed Reserve Fund and assign it to the Capital Projects Fund for Application 1 of the WAMS HVAC GESA Project.

VIII. **Building and Grounds – Mr. Aaron Snippert**

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve Destiny Matson-Warner and Mary Ann Minnis as additions to the Kelly Educational Staffing Substitute List.

P – 2 (A) Leave Requests

- **Motion:** To approve the following leave requests:
  - An Intermittent Family Medical Leave of Absence for Denise Hackenberg effective February 6, 2019.
  - An Intermittent Family Medical Leave of Absence for Crystal Fenno effective February 11, 2019.
  - A Sabbatical Leave of Absence for Judy Metzler effective January 17, 2019 through June 7, 2019.

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
  - Valerie Dolph as Cook/Baker, Class B, 5.5 hours/day, 180 days/year at the rate of \$12.67 hour effective February 5, 2019.
  - Amanda Green as Medical Assistant, Class B, 185 days/year, 7.25 hours/day at the rate of \$20.00/hour effective February 19, 2019.

P – 4 (A) WASD/WESPA Memorandum of Agreement

- **Motion:** To approve the Medical Assistant Memorandum of Agreement between WASD and WESPA Local 2 as outlined in [Exhibit E](#).

P – 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  - Leslee Hutchinson to attend CDT Item Data Review on March 25-29, 2019 in Harrisburg, PA at no cost to the district.
  - MaryBeth Hengelbrok, Todd Talbot, and Erica Young to attend Microsoft Innovative Educator Teacher's Academy on February 19, 2019 in Edinboro, PA. Estimated cost: \$212.20. Funds from Professional Development.
  - Susan Nolan, Julie O'Donnell, and Ryan Murphy to attend PSSA & Keystone Depth of Knowledge Item Writing and Scoring on February 13, 2019 in Edinboro, PA. Estimated cost: \$362.10. Funds from Professional Development.
  - Chris Paris to attend PDE Data Summit on March 24-27, 2019 in Hershey, PA. Estimated cost \$1,204.49. Funds from Principal Conference.

- Jeff Gifford to attend NW PA Turf and Ornamental Conference on March 19, 2019 in Meadville, PA. Estimated cost: \$118.36. Funds from Maintenance Conference & Dues.

X. **Policy – Mrs. Julie Pikiewicz**

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Homebound Instruction

- **Motion:** To approve the homebound instruction of a WAMS 7th grade student from January 18, 2019 anticipated through March 1, 2019.

C – 2 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized WAMS 8<sup>th</sup> grade student beginning January 29, 2019 with an estimated end date of February 28, 2019.

XII. **Technology – Mr. Josh Paris**

TE – 1 (A) Renewal of Sapphire Suite Software

- **Motion:** To approve the renewal of the Sapphire Suite Software as outlined in [Exhibit F](#).

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined

Group Requesting:	Date	Destination:	Estimated Cost:	Funds By:
Senior Class 2019	Friday, May 31, 2019	Victorian Princess, Bayfront	\$1,900.00	Students
AFJROTC	Thursday, June 20 through Sunday, June 30 2019	Buffalo Airport Europe Trip	\$4,000.00	AFJROTC
4 <sup>th</sup> Grade	Thursday, May 23, 2019	Carnegie Science Center	\$5,037.42	PTO
Seneca Marching Band	Saturday, April 27 through Saturday, May 4, 2019	Universal Studios, Orlando, FL		Students and Band Boosters
4 <sup>th</sup> Grade	Wednesday, June 5, 2019	Eastway Lanes CiCi's Pizza	\$1,335.08	PTO
Honors AP Science Students	Tuesday, March 12, 2019	Penn State Behrend	\$602.80	Student Activities
Honors/AP Science Students	Friday, March 15, 2019	Penn State Behrend	\$602.80	Student Activities

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Volunteer List

- **Motion:** To approve Kimberly Bayhurst, Lea Hetherington and Justin Wetzel as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointment

- **Motion:** To approve the appointment of Rhonda Henry as a WAMS Extra-Mile After-School Math Tutor for the 2018-2019 school year.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Dr. Bill Hallock**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**